

## DESCRIPTION OF THE FILE

Personal Data Act (523/1999), Sections 10 and 24

Date of drafting: 14 February 2018

1. Register controller	<b>Name</b> Consti Group Plc
	<b>Contact information</b> Hopeatie 2 FI-00440 Helsinki Tel: +358 10 288 6000
2. Contact person in register-related matters	<b>Name and contact details</b> Mr. Esa Korkeela Hopeatie 2, FI-00440 Helsinki Tel: +358 10 288 6000 esa.korkeela@consti.fi
3. Name of the register	Register for registration to the Annual General Meeting of Consti Group Plc on 4 April 2018
4. The purpose for processing the personal data	<p>Personal data is collected at registration for the Annual General Meeting of Consti Group Plc to be held on 4 April 2018. The technical provider of the service is Euroclear Finland Oy.</p> <p>The collection of personal data is needed in order to identify the registrants and their right to participate in the Annual General Meeting.</p> <p>The personal data collected shall be used only for preparing a list of participants, a list of votes, ballots and for organising the potential polling. There shall also be a list of participants attached to the minutes of the Annual General Meeting including the names of the shareholders who participated in the Annual General Meeting, names of their proxies and number of shares and votes. The use of the register shall not continue after the Annual General Meeting.</p> <p>If the shareholder registers on the Internet, Euroclear Finland Ltd will act as the technical facilitator of data collection. The data connection from the user's browser to Euroclear Finland Ltd's server is SSL secured.</p>
5. Data content of the register	<p>When registering for the Annual General Meeting, the following information can be collected: name, personal identity code, business identity code, address, telephone number, e-mail address, book-entry account number, number of shares and votes.</p> <p>When registering by other means than on the Internet, the keeper of the register or an authorised person enters the participant's personal data in the system maintained by Euroclear Finland Ltd as specified in section 6.</p> <p>The book-entry account number is only used for identification purposes in Euroclear Finland Ltd's system and it is not disclosed to Consti Group Plc.</p>
6. Regular sources of information	When registering on the Internet, the shareholder shall enter data regarding himself/herself. When signing up by other means, the person declares his or her name and personal ID/business ID. By a specified personal identity number, the registration system shall compare the data given with the shareholders' register of Consti Group Plc maintained by Euroclear Finland Oy and extract the ownership information from the shareholders' register. When making the electronic authorisation, the shareholder shall also enter the necessary personal data of the proxy representative.

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7. Regular handing over of information and data transfers outside the European Union or the European Economic Area	The register controller does not hand over the information. The information is stored on Euroclear Finland Ltd's server due to that the data is processed in electronic form. The information will not be disclosed nor transferred to countries outside the European Union or the European Economic Area.
8. The principles of register protection	<p>A. Manual register The data shall be stored in an area with restricted access. The list of participants shall be stored as an attachment to the minutes of the Annual General Meeting as described in Section 4.</p> <p>B. Data register / ADP register Euroclear Finland Ltd is responsible for the maintenance of the register. The connection from a user's browser to the server of Euroclear Finland Ltd is encrypted with SSL. Technical data protection is being used in the registration system, by means of which the entered information remains unchanged and is available only for persons authorized to receive such information.</p>
9. Right of inspection	<p>A shareholder is entitled, after having provided sufficient search criteria, to access all data concerning himself/herself in the data file, or to receive a confirmation from the data controller that the data file does not contain any personal data concerning the person requesting access. The shareholder must also be informed about the regular sources of information of the register, the purpose for processing the personal data in the register and about where the data is handed over or transferred on a regular basis.</p> <p>A shareholder has the right to verify the data on him/her in the list of shareholders of Consti Group Plc maintained by Euroclear Finland Ltd.</p> <p>A shareholder wishing to verify the registration information about himself or herself shall make a request either by a written signed letter to register controller's contact person in register-related matters as defined in section 2 above or in person at register controller's offices.</p>
10. Right to demand correction of data	<p>Everyone is entitled to request rectification of invalid register information.</p> <p>A registrant has the right to demand the correction of data provided in connection with registration by contacting in writing the person mentioned in section 2 prior to the beginning of the Annual General Meeting, on 4 April 2018 at 9.00 am (EET).</p>

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